

August 21, 2017

VIA EXPRESS MAIL
AND FACSIMILE: 919-662-4770

Workforce Development Agency
State of Michigan Workforce Investment Act Section
Victor Office Center
201 North Washington Square, 5th Floor
Lansing, Michigan 48913

RE: Notice Pursuant to the Worker Adjustment and Retraining Act

Dear Sirs:

This is to inform you that Arvato Digital Services, LLC, (Arvato) will be conducting a site shut down effective October 20, 2017 at its 27555 Farmington Road, Farmington Hills, Michigan, location. While Arvato will be exiting the business, the entire line of business will be transitioned to a new vendor. The majority of the employees at the site will be offered employment on a comparable basis with the new vendor. Job loss will be minimal and expected to be only two.

Below is a listing of the job titles of the positions to be affected by these actions and the number of affected employees in each job title. There are no bumping rights at this location. The employees at this facility are not represented by any union.

Job Title	Total Employees
CSR II	54
CSR III	3
Director	1
Manager	1
Quality Coach	4
Real Time	
Analyst	2
Supervisor	5
Trainer	2
Grand Total	72

You may contact me at (661) 472-0348, for further information.

Very truly yours,

Elaine M. Coffman

Elaine M. Coffman, SPHR
Vice President, Human Resources
Arvato Digital Services, LLC